



Childsplace

Learning Centres Ltd.

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www.childsplace.ca

APPLICATION FOR PROGRAM ENROLLMENT

REGISTRATION FEE \$100.00 PER CHILD

Applies to any program (non-refundable)

**Includes a school bag for your child and
the event fee for the school year.**

Preschool Programs (Please check applicable class)

Date of Commencement: _____ (Classes run from September to June.)

_____ PS1 Morning	Tues/Thurs	9:00 to 11:30am	\$160/month
_____ 3 & 4 mixed	Tues/Thurs	12:30 to 3:00pm	\$180/month
_____ Jr. K Morning	Mon/Wed/Fri	9:00 to 11:30am	\$200/month
_____ Jr. K Afternoon	Mon/Wed/Fri	12:30 to 3:00pm	\$200/month
_____ 4 Days	\$240/month	5 Days	\$280/month

One month deposit fee required (non-refundable). Post dated cheques for the 1st of each month or preauthorized credit card payments required. Registration fee includes a school bag, handed out on the first day of classes and the event fee. Children must turn 3 by the end of February of the school year to enter the Preschool Program

Child's Name: _____
(surname) (given)

Address: _____
(postal code)

Phone: _____

Birthdate: _____ Health Care# _____
Month Day Year

Family Physician: _____ Phone: _____

ADDRESS: _____

Are Immunizations up to date? Yes _____ No _____ If NO, please indicate reason. _____

Parent Information:

Mother: _____ Phone: _____

Address: _____

Occupation: _____ Work Phone: _____

Email Address _____ Cell Phone: _____

Father: _____ Phone: _____

Address: _____

Occupation: _____ Work Phone: _____

Email Address _____ Cell Phone: _____

Please notify us immediately of any changes in address or phone numbers.

EMERGENCY CONTACT INFORMATION

1. Name: _____ Phone: _____
Relationship to child: _____
Address: _____
2. Name: _____ Phone: _____
Relationship to child: _____
Address: _____

Emergency contacts are persons **other than the parents**, who are available during school hours to pick up the child in an emergency when parents cannot be contacted. Please provide cell phone or business numbers when possible.

ABOUT YOUR CHILD

Is there any person NOT allowed access to your child? Please provide details: _____

Does your child have any medical conditions or allergies? Signs and symptoms for teachers to look for: _____

Is your child taking medication on a regular basis? Please provide details: _____

Please list family members residing with the child, their relationship to the child, and ages of siblings: _____

Has your child attended a preschool program before? _____

Does your child have any special interests? _____

What language is spoken at home? What languages does the child understand? _____

Does your child have any fears or phobias we should be aware of? _____

Please provide any other information about your child that may help us to ease his or her transition into preschool: _____

If your child has Epi-Pen or Asthma inhalers that could be administered at school, parents must fill out a separate medication administration form.

PERMISSION FORM

*I hereby grant permission for my child to use all of the play equipment and participate in all the activities of the school and to leave the school premises in an authorized vehicle, under the supervision of staff or parent volunteers on field trips, or on supervised walks off the school premises. I understand that if my child is being transported in a parent volunteer vehicle, it is my responsibility to provide that parent with the proper seat restraint for my child.

*I hereby grant permission for my child to be included in evaluations, photographs, video or interviews connected with the school program. I understand my child's photograph may be used on Childspace Learning Centres Ltd.'s website.

*I hereby grant permission for the Director or Acting Director to take whatever steps necessary to obtain emergency medical care for my child, if warranted. These steps may include, but are not limited to the following:

1. Attempt to contact parent or guardian
2. Attempt to contact child's physician
3. Attempt to contact persons listed on the Emergency Contact list.
4. If any of the above are unsuccessful, we will do any or all of the following:
 - a. Call another physician
 - b. Call a Emergency Medical Services
 - c. Have child transported to Hospital in the care of a staff member.
5. Any expense incurred under 4. (above) will be borne by the child's family.

I / We have read, understood and agree with Childspace Learning Centres Ltd. discipline policy. Childspace Learning Centres Ltd. will not be held responsible for anything that may occur as a result of false information given at the time

of enrollment or withheld after. I / We hereby indemnify and save harmless Childspace Learning Centres Ltd., their agents or employees from any lawsuit arising unless such damages are due to proven negligence or any event which may result from the actions of any child, employee or agent associated with Childspace Learning Centres Ltd.

WITHDRAWAL: We assume that parents have put in time and consideration in selecting Childspace Learning Centres Ltd. for their child's preschool education, and we strive to make the experience a positive one for both parents and children. Withdrawals will **only** be considered in cases where children are not coping well in the program, or where Childspace staff recommends other placement for the child. Refunds for deposit fees will **only** be given under these exceptional circumstances, and parents agree that if they withdraw their child prior to or during the school year, they forfeit the deposit and registration fees. There will be **NO EXCEPTIONS** to this policy.

I / WE AGREE TO ALL OF THE TERMS OUTLINED ABOVE:

Parent / Guardian Name	Signature	Date
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Parent / Guardian Name	Signature	Date
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Post dated cheques or credit card information **MUST** accompany this form. This form is not valid unless signed by at least one parent or guardian.

THERE WILL BE A \$40.00 CHARGE FOR ALL RETURNED CHEQUES OR CREDIT CARD PAYMENTS

For Automatic Credit Card Payments:	
Visa _____	Mastercard _____
_____	_____
Card Number	Expiry Date

Name on Card	
I hereby authorize Childspace Learning Centres Ltd. to charge to my credit card the registration fee of \$100.00, the applicable deposit fee for the program registered, and the monthly fee of the program registered, each month that the program operates from Sept to June. Also, <u>I understand the registration and deposit fees are non-refundable.</u>	

Signature of Cardholder	

We encourage fun, friendship, laughter & learning!